

**DEEP RIVER ELEMENTARY SCHOOL  
BOARD OF EDUCATION REGULAR MEETING  
DRES LIBRARY  
THURSDAY, SEPTEMBER 21, 2023 7:00pm**

**F.O.I. Compliance** – Subject to BOE approval at a future meeting

**CALL TO ORDER**

Ms. Morrissey called the meeting to order at 7:07pm.

**VERBAL ROLL CALL FOR BOE MEMBERS**

<b>Deep River BOE</b>	<b>Administration</b>
Miriam Morrissey	Brian White
Scott Hallden	Josh Torchia
Bob Ferretti	Sarah Brzozowy
Alyson Whelan	Robert Grissom
Lenore Grunko	
Betsy Scholfield	
Melissa McIntyre	
<b>Absent:</b> Nick Rioux, Pat Maikowski	
Other Attendees: Kelley Frazier, Clerk	

**CONSENT AGENDA**

Upon a motion duly made and seconded the Deep River Board of Education unanimously **VOTED** to combine the consent agenda and accounts payable report into one vote.  
Mr. Grissom answer questions asked by members. Ms. Grunko discussed the food scrap program and the savings that could be realized.

Upon a motion duly made and seconded the Deep River Board of Education unanimously **VOTED** to approve the minutes from the regular meeting on May 18, 2023 and the Accounts Payable report as written.

**PUBLIC COMMENT**

No Comment

**REPORTS AND OTHER ITEMS:**

**Deep River Elementary Student Representatives**

Zuhany Nieuwoudt gave the student report and update of activities at the school.

**Superintendent's Report**

**District Update – Information and Communication**

Mr. White noted that the new year started out very positive.

**Assistant Superintendent's Report**

**General Update**

Ms. Brzozowy held her report until her presentation.

## **Financial Status Updates**

### **End of Year Financial Status Update**

The expended budget was 98%. The year has ended positively. The town and school will have a conversation regarding surplus funds sometime this fall.

### **Current Year to Date Financial Status Update**

All financial obligations are expected to be met. This is very early in the year. The committed balance is 90% of the budget.

### **Cafeteria Fund Update**

Discussion regarding the lunch and breakfast program. Revenue received was from the state grants and the Smart Funds from the state.

### **Medical Reserve Tracking**

The reserve fund has increased and is in a healthy position. The insurance consultant will present at the next Finance Committee Meeting.

### **Grants Update**

No update

### **Cafeteria Equipment Update**

A needs assessment by building was done. Equipment for Deep River Elementary was purchased from the reserve. Mr. Grissom gave an update on the new equipment purchased.

### **PRINCIPAL'S REPORT- D. Torchia**

Mr. Torchia gave a brief update. He discussed the improvements made to the school over the summer.

### **Other Items**

#### **Early Grade Literacy**

Ms. Brzozowy discussed the K-3 Literacy Program update. She discussed the Science of Reading and what it means to our students. Our district decided not to implement this program due to our success in literacy. The continued plan was discussed and how to support students to be successful.

### **Discussion and possible VOTE to accept a donation of \$4,000 from Tri-Town Sustainability Team to be used at the discretion of administration to support a pilot food scraps program at Deep River Elementary for up to two years.**

Upon a motion duly made and seconded the Deep River Elementary Board of Education unanimously **VOTED** to accept a donation of \$4,000 from Tri-Town Sustainability Team to be used at the discretion of administration to support a pilot food scraps program at Deep River Elementary for up to two years.

### **Committee Reports**

#### **Curriculum**

No Update.

**Finance**

No Update.

**Policy**

No Update.

**Supervision District Committee Updates**

No Update.

**Other Committee Reports**

**LEARN Committee Update**

No Update.

**DRES Facilities (Buildings and Grounds)Committee**

Ms. Morrissey discussed the playground which will be removed Columbus Day Weekend. Parts will be salvaged and given to a non-profit. Metal left will be scrap metal. Ms. Morrissey discussed the process of building the new playscape. A meeting with the installers will be held on September 26, 2023 to discuss the final details.

**Discussion Regarding any Pending Policy for all BOE's**

No Action taken. The policies will be reviewed and voted on at the next Joint Board of Education meeting.

**PUBLIC COMMENT**

A resident asked if ingredients could be listed on the cafeteria menu. This will be discussed with the Food Service Director.

Two members were present from the PTO board.

Ms. Morrissey noted that she and Betsy Scholfield will not be running for the BOE. She asked members to think about who will be chairman of the Board which will be voted on at the November meeting. Board members need to be sworn in before the November Board of Education meeting. There is a special meeting on September 27, 2023 for all Board members.

**FUTURE AGENDA ITEMS**

- Joint BOE Meeting October 5, 2023 @ 7:00pm VRHS Media Center Library
- Deep River BOE Regular Meeting November 16, 2023 @7:00pm

**ADJOURNMENT**

On motion duly made and seconded the Board unanimously **VOTED** to adjourn at 7:53p.m.

Respectfully Submitted,

Kelley Frazier Clerk