

**May 2010
Regular Meeting**

Call to Order: It is determined that a quorum is present. This regular meeting was called to order by Ted MacKenzie, Chairman @ 7:40 pm

Members Present: Hebert, Wallen, Mackenzie, O'Keefe

Facility Staff Present: Lewis

Audience: none

Acceptance of Minutes: Upon *motion* by Wallen, seconded by O'Keefe and carried unanimously, the minutes from the March 2010 meeting were accepted as presented. The April meeting was cancelled due to lack of quorum.

Old Business: Brief discussion of maintenance projects currently underway, sandblasting and coating of pipes.

New Business:

1. Sigma flowmeter failed (previously replaced 02/98), new unit ordered will be installed 05/21 cost approx \$5k. Compressor AC unit #1 was found to be faulty during routine maintenance and has been replaced; unit cost was \$4.5k plus installation (not calculated as of tonight).

- 2: FY10-11 Budget was presented by Lewis. As projected this budget will require an increase in revenues due primarily to the following:
 - Union Street Project Clean Water Fund repayment, this year's payment is 202k.
 - Revenue from 200 units @ \$360 =72k + 20k from assessments =92k
 - Chester connection project was delayed for 2 years (revenue loss)
 - Chester flow now nearing .020 per day or 55k per year
 - Union St area uncollectible estimate 2-5% or 4K
 - Shortfall of 59k for FY 09-10
 - Lewis to research utilizing the user charge system as a vehicle for billing debt service.

3: Refer to comparative. Note the following significant increases by categories from FY 2004-2005 to proposed 2010-2011: Wages 24k or 11.2%, Benefits 22k or 24.6%, Contracted services (24k) or -49%, Utilities 53k or 83%, Operations 36k or 25.3%.

4: Major rehabilitation to the buildings including new roofs, fiberglass doors, repair/replacement of trim, testing and repair of concrete structures, sandblasting and coating of interior piping and walls are ahead of schedule and should be completed during this FY.

5: Anticipated paving of Route 154 this coming fall will require adjustment/replacement of manholes cost yet to be determined. Segmented replacement of cement walkways, curbing and asphalt at the facility was completed this year. The entire asphalt area at the facility was sealed at this time, and drainage to reduce water runoff from the emergency access road was enhanced.

6: 1988 Kenworth required new engine gaskets to stop several oil leaks as well as injector pump work cost \$7500. The steel fuel tank on this vehicle has started to rust, which has caused fuel filter challenges. New aluminum fuel tank on order, cost to be 1k+.

7: The underground fuel tank is at least 22 years old. The cost to replace this tank with an above ground unit has been estimated to be 60k,. A survey is underway to determine if conversion to propane may be more cost-effective from both an energy efficiency and long term cost standpoint (tank leased from supplier), in any event an above ground tank for the diesel generator will be required if a conversion to propane is effected.

8: Lewis explained the rate survey conducted by the CT DEP as well as a breakout of sewerage costs for systems serving 1000-5000 persons.

Adjournment: Upon **motion** by Hebert, Seconded by Wallen and carried unanimously, the Authority voted to adjourn @ 8:30pm

Respectfully Submitted,
Peter Lewis,
Recording clerk