

## **November 3<sup>rd</sup> 2008 Regular Meeting**

**Call to Order:** It is established that a quorum is present. Chairman Mackenzie called this regular meeting to order at 7:35 p.m.

**Members Present:** MacKenzie, Wallen, Hebert, O'Keefe, Reyher

**Facility Staff Present:** Lewis is the recording clerk for this meeting.

**Audience:** Several residents from Winter Avenue.

### **Old Business:**

Several Winter Avenue residents are in attendance regarding last months request for a meeting with the Authority. The group expressed concern over both the hours of operation as well as the speed of septic tank trucks using Winter Avenue. In summary, to mitigate this challenge the Authority agreed to restructure the hours of septic receiving. Effective November 17th the off-loading hours will be limited from 8am through 4:30 pm Monday through Friday. Saturday hours will be from 9am-11am, there will be no septic receiving on Sunday with the exception of bona fide emergencies. The Authority will fund the repair of a portion of road surface that has settled on Winter Avenue just west of Mitchell Terrace, and will install appropriate signage as requested.

Lewis gave an update on the status of the Chester maintenance agreement. As of today the pump station drawings are incomplete. Upon receiving a complete set of plans showing component and instrumentation locations, the contract will be finalized and submitted to Chester officials for review.

**Acceptance of Minutes:** Upon *motion* by Hebert, seconded by Wallen and carried unanimously, the minutes from the October 2008 meeting were accepted as presented.

**New Business:**  
None

**Adjournment:** Upon motion by Wallen, seconded by Hebert and carried unanimously, the Authority voted to adjourn this regular meeting at 9:25 p.m. The next scheduled meeting is set to be held on Monday December 1<sup>st</sup> at 7:30 pm.

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Respectfully submitted,  
Peter Lewis,  
Recording clerk

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