



DEEP RIVER PUBLIC LIBRARY BOARD OF TRUSTEES

Regular meeting – January 8, 2024

Attendance: Linda Hall, Lori Lenz, Kim Olson, Jacqueline Nash, Sarah Field, Angus McDonald, Susan Rooney

Linda Hall called to order meeting at 7:05

Election of Officers:

Lori Lenz, chair of the Nominating Committee presented the following slate: Chair, Linda Hall; Vice Chair, Lori Lenz; Secretary, Angus McDonald; Treasurer, Kim Olson; Corresponding Secretary, Alexa Jamieson

Field moved, Lenz 2nd that the slate as presented be voted on.

APPROVED 6-0

Audience of Citizens:

None

Approval of Minutes:

Lenz moved, Olson 2nd that the minutes of November 13, 2023 be approved with the following correction, the scheduled Board of Trustees meeting for May is May 13.

APPROVED 5-0, one abstention

Treasurer's Report:

Olson reported on balances of both Liberty & Citizens Accounts. Brief discussion followed.

Lenz moved, Field 2nd to accept Treasurer's Report

APPROVED 6-0

Correspondence:

Rooney reported that she had received thank you notes from staff members for holiday gifts.

Lenz moved, Field 2nd to accept report

APPROVED 6-0

Library Director's Report:

Rooney reported on Monthly Statistics, Book Clubs, and Programs. Streaming use is up. Brief discussion followed. Library is locked in on cost and waiting for a start date. No update on Security Cameras.

Field moved, Lenz 2nd to accept report

APPROVED 6-0

Committee Assignments:

Hall recommended the following assignments and mentioned that there is room for others on all of the committees if members are interested.

Budget: Susan Rooney, Linda Hall, and Kim Olson

Exhibits: Lori Lenz,

Hospitality:

House & Grounds: Kim Olson, Linda Zimmel

Personnel: Susan Rooney, Alexa Jamieson

Policy: Susan Rooney, and Linda Hall

Publicity: Alexa Jamieson, Sarah Field

Technology: Susan Rooney

Field moved, Lenz 2nd to approve committee assignments

APPROVED 6-0

Old Business:

Continued discussion regarding budget, both capital and regular.

Field moved, Lenz 2nd to forward to Selectman a budget request as presented with the following changes:

Increase request of regular budget to \$50,100 with additional request for the following:

Audio visual from 1k to 2k

Supplies from 4k to 5k

Programs from 5.5k to 7k

Professional Development from \$300 to \$500

APPROVED 6-0

New Business:

Patron Code: Discussion regarding code presented by Librarian.

Field moved, Lenz 2nd to table for further research and review by Librarian.

Conduct Policy: brief Discussion regarding policy presented by Librarian.

Field moved, Lenz 2nd to approve policy as presented.

APPROVED 6-0

Window Replacement:

Brief discussion regarding existing available funds and how best to proceed.

Field moved, Lenz 2nd to request assistance in 1. Prioritizing necessary repairs and 2. preparing a request for proposal (RFP) on said repairs.

APPROVED 6-0

Formation of study committee concerning possible library expansion:

Brief discussion regarding how best to proceed on possible library expansion.

Field moved, Lenz 2nd to form a committee to determine best steps and process in moving this discussion forward. Board members present agreed to be on the study committee along with Patrick McGlamery, staff member.

APPROVED 6-

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Field moved, Lenz 2nd to adjourn at 8:09

APPROVED 6-0