

**TOWN OF DEEP RIVER
ZONING BOARD OF APPEALS APPLICATION
Deep River, Connecticut**

FEE: \$55.00 plus \$60.00 State of Connecticut DEEP fee
Please make checks payable to: Town of Deep River

Date: _____

1. Applicant Name: _____
Address: _____
Phone: _____
Email: _____

Applicant is (circle one): Individual, Partnership, LLC, Corporation, Other
If Other, please specify: _____

Applicant is (circle one): Owner, Tenant, Prospective Buyer, Agent

2. Property Owner's Name: _____
Address: _____
Phone: _____

3. Property: Tax Map # _____ Lot # _____ Zone _____
Street Address _____

4. Is this an application for an Auto Repair, Auto Sales, or Parking Location Approval? Yes No

5. This application is seeking (please check only one):

_____ a **VARIANCE** from the Deep River Zoning Regulations
(continue with section 6, skipping section 7)

OR

_____ an **APPEAL** of a decision of the Deep River Zoning Enforcement Officer
(continue with section 7, skipping section 6)

6. Complete this section for a **VARIANCE** application:

A. Specify the exact section(s) of the zoning regulations for which the variance is sought: _____

and the conditions affected (e.g. setback, area, use, etc.)

B. Provide a brief description of the project or proposal:

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C. Strict application of the regulations would create an undue hardship because:

D. The hardship is unique and not shared by others in the neighborhood because:

E. The variance would not change the character of the neighborhood because:

7. Complete this section for an **APPEAL** application:

Describe the conditions and basis of the appeal:

Complete the following sections for **ALL** applications.

8. Is any portion of the property within 500 feet of another town's boundaries? Yes No

If Yes, list the name(s) of the Town(s): _____

9. List any improvements on the subject property (residential dwelling, out buildings, septic, well, etc.) since November 15, 1972, the date of inception of the Town of Deep River Zoning Regulations. Include the date and brief description of each improvement.

10. List any variances granted for the subject property since November 15, 1972. Indicate the date of each variance, applicable Deep River Zoning Regulations section numbers, description of improvements for which the variance was obtained, name of property owner when the variance was granted and the volume and page number of the Deep River Land Records where the variance is recorded. Attach copy(s) of variances recorded in the Land Records.

Signature of Applicant

Signature of Property Owner

Printed Name of Applicant

Printed Name of Property Owner

Signature of Property Owner is required on all applications. (Revised 07/2012)

Deep River Zoning Board of Appeals – Application Instructions & Procedures

REGULAR MEETINGS of the Board are held on the third Tuesday of each month. Special meetings may be scheduled as needed.

APPLICATIONS shall be filled out completely and submitted in triplicate as well as electronically (as PDF) and the original shall be signed by the applicant.

Applications shall be accompanied by two copies (minimum size of 11" x 17") of any site plan, if applicable, and with a filing fee of \$115 (\$55 for Town; \$60 for State surcharge). Checks may be made payable to TOWN OF DEEP RIVER

SITE PLANS shall be drawn to scale, accurately depicting lot dimensions, area, yard distances, location and size of all existing and proposed buildings on the property, the existing and intended uses of each building or part of a building, the number of families or housekeeping units the buildings are designed to accommodate, **the names of adjoining property owners**, and other such information as may be necessary to define the purpose of the application.

Applications for Variance of the Zoning Regulations pertaining to liquor outlets shall be accompanied by three copies of a map showing the location of other such outlets within one thousand feet (1000').

If topographical conditions are claimed as a hardship, application shall be accompanied by photographs or a topological survey depicting existing conditions.

The final date of filing applications shall be three weeks prior to the date of a regular meeting. Failure to submit according to this schedule will result in the delay of the opening of the application's public hearing by one month.

Applicant and/or their agent must be present at the public hearing and must be prepared to show, in full, the circumstances claimed to justify approval of the application.

On a re-submittal of a previously denied application, the new application must demonstrate substantial change to the prior proposal and/or allege new facts during the public hearing.

THE BOARD, IN ITS DISCRETION, MAY DISMISS AN APPEAL (WITHOUT PREJUDICE) FOR FAILURE TO COMPLY WITH ANY OF THESE TERMS.

Questions about this process may be directed to the Deep River Land Use Office
at 860-526-6030 or zoning@deepriverct.us