



**Regional School District #4**  
**Chester – Deep River – Essex – Region 4**

**DEEP RIVER BOARD OF EDUCATION**

**AGENDA**

**Public – please note:**  
We anticipate being able to provide a hybrid option for this meeting.

If desired, please use dial-in information to join the anticipated hybrid meeting.

To: Members of the Deep River Board of Education  
Subject: **Deep River Board of Education meeting Thursday, November 16, 2023**  
Time: **7:00 p.m.**  
Place: **Deep River Elementary School Media Center** or Dial (561) 614-1404 PIN: 911 703 228#  
(We kindly ask that if participating remotely, you **please mute your phone immediately** upon connecting to the meeting as this will improve the audio quality for all participants. Google Meet may do this automatically, depending on the number of people already connected to the call. If so, pressing **\*6** will unmute your phone when it's time to speak)

Mission Statement

We, the communities of Chester, Deep River, Essex and Region 4, engage all students in a rigorous and collaborative educational program. We prepare our learners to be respectful citizens who are empowered to contribute in a globalized society.

- 1. Call to order 7:00 p.m. – M. Morrissey – Chair**  
(Newly elected BOE members cannot be seated until 2 weeks after the Nov. 7<sup>th</sup> election per Town Ordinance)
- 2. Verbal roll call for BOE members**
- 3. Consent agenda.** The following items are to be handled as combined and by single vote. Any Board member may request that an item be pulled out for further discussion.
  - 3.1.** Minutes from the Regular Meeting of September 21, 2023 (*encl #1*)
  - 3.2.** Accounts Payable report (*encl #2*)
- 4. Public comment**  
The public is reminded to state name for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Board to hear citizen comment related to educational matters
- 5. Reports and Other Items:**
  - 5.1. Deep River Elementary Student Representatives**
  - 5.2. Superintendent's Report – B. White**
    - a. District update
    - b. Information and communication
  - 5.3. Assistant Superintendent's Report – S. Brzozowy**
    - a. General update
  - 5.4. Financial Status Report – R. Grissom**
    - a. Financial Status Updates
      - o Current Year to Date Financial Status Update (*encl #3*)
      - o Cafeteria Fund Update (*encl #4*)
      - o Medical Reserve Tracking (*encl #5*)
      - o ADM Calculation Methodology
      - o Grants Update (*as needed*)

**5.5. Principal's Report** (as needed)  
– Josh Torchia, DRES

**5.6. Other Items** (*as needed*)

- a. Presentation of 2021-22 Performance Profile reports for DRES – *S. Brzozowy*
- b. Presentation of 2022-23 School Performance DRES - *S. Brzozowy, J. Torchia*

**5.7 Committee Reports** (*Chair or designated representative of each Comm.*

- a. Joint PK-12 Committees – Policy – *L. Seidman*; Curriculum – *N. Johnston*; Finance – *R. Daniels*

<b>Curriculum</b>	<b>Finance</b>	<b>Policy</b>
Oct. 18 <sup>th</sup> , 2023 @ Noon	Oct. 18 <sup>th</sup> , 2023 @ Noon	Oct. 19 <sup>th</sup> , 2023 @ Noon
Dec. 13 <sup>th</sup> , 2023 @ Noon	Dec. 13 <sup>th</sup> , 2023 @ Noon	Dec. 14 <sup>th</sup> , 2023 @ Noon
Feb. 14 <sup>th</sup> , 2024 @ Noon	Feb. 14 <sup>th</sup> , 2024 @ Noon	Feb. 15 <sup>th</sup> , 2024 @ Noon
Apr. 17 <sup>th</sup> , 2024 @ Noon	Apr. 17 <sup>th</sup> , 2024 @ Noon	Apr. 18 <sup>th</sup> , 2024 @ Noon

- b. Supervision District Committee Update – *Chair*
- c. DRES Facilities (Buildings and Grounds) Committee – *M. Morrissey, R. Ferretti*
- d. Other committee reports (as needed)
  - d.1 Discussion regarding any pending policies for all BOEs – *standing item*

None Pending

**6. Public Comment**

The public is reminded to state name for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Board to hear citizen comment related to educational matters

**7. Future Agenda Items**

- 7.1 Joint BOE Meeting December 07, 2023 @ 7:00 p.m. at VRHS Media Center Library (until further notice)
- 7.2 Deep River BOE Regular Meeting Thur., Jan. 18, 2023 @ 6:00 p.m. @ DRES Media Center

**8. Adjournment**



**Regional School District 4**  
**Chester – Deep River – Essex – Region 4**  
**Boards of Education Committees – School Year 2023-24 (Updates in Progress)**

<b>Joint BOE Standing Committees</b> (standing committees have regularly scheduled meetings)			
<b>*Joint PK-12 Policy Sub-Committee</b>		R4(Clark/Strauss) CH(Taigen/Scherber) DR(Maikowski/Grunko) ES (Seidman/TBD)	
<b>*Joint PK-12 Curriculum Sub-Comm.</b>		R4(Cavanaugh/Silva) CH(Bernardoni/Johnson) DR(McIntyre/Whelan) ES (Johnston/Russell)	
<b>*Joint PK-12 Finance Sub-Committee</b>		R4 (Clark/Daniels/Fearon) CH (Rice/TBD) DR (Rioux/Scholfield) ES (Seidman/Watson)	
<b>Supervision District Committee</b> (2 yr terms end in Nov. of the year listed after each name)		R4 (Sandmann 23 / Cavanaugh 23 / Stack 23) CH (Fitzgibbons 23 / Bernardoni 23 / Greenberg-Ellis 23) DR (Morrissey 23 / Ferretti 23 / Maikowski 23) ES (Seidman 23 /TBD 23 / Johnston 23)	
<b>Joint Ad Hoc Committees</b> (ad hoc committees meet for a designated period or as needed)			
<b>Personnel &amp; Negotiations</b>		<u>Contract duration</u>	<u>Initiate negotiations</u>
- Joint BOE Teacher negotiations	R4 (Daniels/Sandmann/Strauss) CH (Taigen) DR (Morrissey) ES (Watson)	Expires 7/2025	6/2024
- Joint BOE Administrator negotiations	Same as ABOVE for Teacher negotiations	Expires 7/2026	9/2025
- Joint BOE Paraeducator negotiations	Same as BELOW for Net Techs et al.	Expires 7/2026	3/2026
- Joint BOE NetTechs et al negotiations (ElemSec/Elem Nurses/ElemNetTech/R4NetTech/ElemCustodians)	R4 (Daniels/Sandmann/Strauss) CH (Fitzgibbons) DR (Maikowski/Ferretti) ES (Watson)	Expires 7/2026	3/2026
- Cafeteria (all schools)		Expires 7/2025	4/2025
Technology	R4(Seidman), CH(TBD), ES (Seidman), DR (TBD)		
School Calendar	R4(Sandmann/Daniels), CH (TBD), ES (TBD), DR (Morrissey)		
LEARN Joint BOE representative(s)	R4(Cavanaugh), CH(Bernardoni), ES(TBD), DR(TBD)		
School Safety Committee	R4(Cavanaugh, Daniels), CH(Greenberg-Ellis), DR(TBD), ES(TBD)		
Tuition Committee	R4(Cavanaugh/Sandmann/Daniels), CH (Johnson), DR (Morrissey), ES (Seidman Alt.)		
RFP Review	R4(Cavanaugh/Daniels), CH (Scherber), DR (Morrissey), ES (Seidman/Johnston)		
<b>Individual BOE Ad Hoc Committees</b> (ad hoc committees meet for a designated period or as needed)			
<b><u>Chester BOE</u></b>			
CATV Advisory Council (Cable TV)		For Discussion	
<b><u>Deep River BOE</u></b>			
Facilities		Morrissey/Ferretti	
CATV Advisory Council (Cable TV)		TBD	
<b><u>Essex BOE</u></b>			
Building		Seidman	
Essex Foundation		TBD	
CATV Advisory Council (Cable TV)		TBD	
<b><u>Region 4 BOE</u></b>			
<b>Personnel &amp; Negotiations</b>		<u>Contract duration</u>	<u>Initiate negotiations</u>
▪ R4 Secretaries/Nurses		Daniels/Sandmann/Strauss Expires 7/2025	4/2025
▪ R4 Custodians		Daniels/Sandmann/Strauss Expires 7/2024	3/2024
R4 Grounds and Buildings Maintenance & Oversight Committee		Stack/Seidman (alt. Sandmann)	
JWMS Security Project Building Committee		Daniels/ Cavanaugh/ Sandmann / Stack	
R4 Educational Foundation		TBD	
Region 4 Extra compensation points committee		Clark/Daniels/Sandmann (only 1 rep needed)	

# DEEP RIVER BOARD OF EDUCATION

Welcome to tonight's meeting of the Deep River Board of Education. We appreciate your interest and attendance.

## WHO WE ARE:

We are fellow residents of Deep River, elected by the community to serve 4 years (5-4 rotation) without compensation.

<b>Miriam Morrissey</b> - Chair	2023	<b>Lenore Grunko</b>	2023	<b>Robert Ferretti</b> – Vice-Chair	2025
<b>Nick Rioux</b>	2023	<b>Pat Maikowski</b> – Sec.	2023	<b>Alyson Whelan</b>	2025
<b>Betsy Scholfield</b>	2023	<b>Melissa McIntyre</b> Apptd. 'til Nov. 23 of term ending 2025		<b>Scott Hallden</b>	2025

Our contact information is listed in the school calendar and the school web site. Our annual goals are also listed on the school web site ([www.reg4.k12.ct.us](http://www.reg4.k12.ct.us)).

We are assisted in the meeting by our school administration:

**Brian J. White**, Superintendent of Schools  
**Sarah Brzozowy, Ed.D.**, Assistant Superintendent

**Josh Torchia**, Principal  
**Robert Grissom**, Finance Director

Our Board Clerk is **Kelley Frazier**

## HOW YOU CAN CONTRIBUTE AND PARTICIPATE:

We typically have two "audiences of citizens" during the meeting. During this part of the meeting, you can make comments, suggestions and ask questions. We ask you to limit comments to 3 minutes. If you share a common topic with others, we encourage the use of a single spokesperson for the group. As the intention of the audience of citizens is for the Board to listen to you, the Board may not respond immediately since we may not have discussed or taken a position on the topic...please don't take this as a sign of disinterest. Our standard of courtesy and respect for the opinions of others is the same as the one expected of our students.

We encourage written input to the Board to include suggestions on future agenda items. Upon request, letters can be read at the meeting as long as they focus on issues or policies and not people.

While we value your input, please know the Board of Education meeting is a "Meeting in Public" and not a "Public Meeting." We appreciate your helping us accomplish our agenda in a time effective manner.

## REGULAR MEETINGS:

Our regular meetings are normally held on the third Thursday of every other month, unless there is a conflict with school vacation. In addition we participate in meetings of the Joint Board of Education Committee every other month along with the Boards of Education of Chester, Deep River and Essex. Our agenda is posted at the town hall and on the school website ([www.reg4.k12.ct.us](http://www.reg4.k12.ct.us)).

## EXECUTIVE SESSION:

The Board may occasionally meet in "Executive Session." This closed-door meeting is for discussing items of a sensitive nature, such as personnel issues or negotiation strategy.

## SPECIAL MEETINGS:

Special meetings may be called with 24 hours advanced notice, to discuss specific items. The agenda will be posted on the bulletin board by the cafeteria and the meeting will be limited to those items.

We appreciate your attendance this evening and invite your continued interest on behalf of the children and residents of Deep River.