

Design Advisory Board Meeting Minutes

Date: March 31, 2022

Time: 6:30 PM

Location: Remote

Attendees: Pamela Potter, Mike Cole, Jeff Hostetler, Leigh Balducci, Dan Batt

Guests: None

Agenda:

- Review DAB's website presence & discuss ideas for improvement
- Discuss DAB engagement opportunities regarding the Plan of Conservation Development (POCD)

Minutes: The meeting was called to order at 6:30.

DAB website improvement discussion:

A description of who the DAB is and what we do was suggested.

Links to PDF versions of the DAB pamphlet and the full DAB guidelines were discussed.

A background image and gallery with 5-10 photos was proposed.

POCD engagement discussion:

Methods to survey & document Main Street was discussed.

Documentation of existing building facades on Main Street with a historic overlay was suggested.

Jeff Hostetler recommended including historic postcards from the Historical Society archives.

A photo contest to document existing Main Street buildings was suggested. Jeff Hostetler mentioned a prior photo contest that the Historical Society may have on record.

Meeting adjourned: 7:30 PM

Minutes compiled by: Dan Batt

