



**Town of Deep River  
Request for Proposals  
BID #: 2024-0328**

The Town of Deep River is seeking proposals from **a paving contractor**.

Sealed proposals must be received by Friday, April 26, 2024, at 12:00pm. The Town of Deep River reserves the right to award in part, to reject any and all proposals in whole or in part, or waive technical defects, irregularities and omissions if, in its judgment, the best interest of the Town of Deep River will be served.

**SELECTION CRITERIA:**

The selection for award will be based on the most responsible, responsive, and qualified bidder. Responsibility will be evaluated based on the candidate's previous experience, qualifications, references, and the ability to competently complete the work in a timely fashion. The Town of Deep River reserves the right to accept or reject any or all proposals, to waive the technicalities or to award the contract to the most qualified bidder who does not submit the lowest bid if it is in the best interest of the Town. A list of municipal references needs to be provided with proposals along with a list of relevant equipment the candidate owns to ensure the requirements of the project are met (see exhibits D and E).

**PROJECT SCOPE:**

The Town of Deep River requests proposals for the roadwork described below:

No.	Street Name	Location	Description	Measurements	Apron	Curbing	Police/Flagger
1	River Road	# 24 to pole #161	Reclaim, Fine grade, and repave with 3" of class 1 asphalt compacted in 2 lifts	length = 770' width avg = 22'	4	None	2 Police 0 Flaggers FULL DOT TRAFFIC PATTERN
2	River Road	Pole # 161 to # 83	Reclaim, Fine grade, and repave with 3" of class 1 asphalt compacted in 2 lifts	Length = 770' Width avg = 22.5'	4	None	2 Police 0 Flaggers FULL DOT TRAFFIC PATTERN
3	Meadow woods Road	Intersection of river road and meadow woods to pole #CL&P 455	reclaim, fine grade and repave with 3" of class 1 asphalt compacted in 2 lifts	Length = 845' Width avg = 18'	2	None	2 Police 0 Flaggers FULL DOT TRAFFIC PATTERN
4	Meadow woods road	Pole # CL&P 455 to Pole # SNET 1118	reclaim, fine grade and repave with 3" of class 1 asphalt compacted in 2 lifts	Length = 580' Width avg = 18'	4	None	2 Police FULL DOT TRAFFIC PATTERN

							PATTERN
5	Bushy Hill Road	#184 Bushy Hill Road to #236 Bushy Hill Road	1.5 " Mill, Tac coat, repave with 1.5 " of class 2 asphalt	Length =1200' Width avg =28'	10	None	2 Police Flaggers FULL DOT TRAFFIC PATTERN
6	Union Street	Chester/Deep River town line to Intersection of Spring street * Do not take new asphalt during mill*	1.5 " Mill, Tac coated, and repaved with 1.5 " of class 2	Single Lane Length =513' Width avg =13'  Double lane Length = 690' Width avg =25'	7	450 linear feet of curbing +/-	2 Police 0 Flaggers FULL DOT TRAFFIC PATTERN
7	Plains Road	Intersection of Bahr road and Plains to CL&P 731	reclaim, fine grade, repave with 3" of class 1 asphalt in 2 compacted lifts	Length =800' Width avg =18.5'	2	None	2 Police 0 Flaggers FULL DOT TRAFFIC PATTERN

8	Whittlesey Brook	Intersection of Kelsey hill & Whittlesey brook to catch basin just before #22	reclaim, fine grade and repave with 3" of class 1 asphalt compacted in 2 lifts	Length = 540' Width avg = 30'	5	1000' +/-	1Police 1Flagger FULL DOT TRAFFIC PATTERN
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**PROJECT TIMETABLE:**

Date for Issuance of RFP	<b>April 1 2024</b>
Questions submitted by Bidders	<b>April 8, 2024</b>
Answers to submitted questions	<b>April 15 , 2024</b>
Q & A conference call with Bidders	<b>April 17, 2024</b>
Sealed Proposal Responses Due 12:00 p.m.	<b>April 19, 2024</b>

This project is scheduled to begin on or about May 1, 2024, and completed by June 30, 2024. The Proposer should bid the total cost of the work, parts and labor included as well as an estimated timetable for completion.

If applicable, all town road construction bids shall include Police coverage for traffic control. The number of police required for traffic control for each project/construction pattern or the option to utilize civilian flaggers (trained and certified) shall be at the sole discretion of the Traffic Authority for the Town of Deep River (First Selectman or his designee). Please refer to Exhibit A and Exhibit B for additional information.

Any change orders for payment must be submitted in writing to the First Selectman who must agree with the change order which will be signed by both parties.

**REQUEST FOR PROPOSALS CONDITIONS:**

- All proposals in response to this RFP are to be the sole property of the Town of Deep River.
- The Proposer agrees that the proposal will remain valid for a period of 180 days after the deadline for submission and may be extended beyond that time by mutual agreement.
- The Town of Deep River reserves the right to reject any or all bids; waive informalities or defects in bids; make extensions to review bids and accept the bid(s) that, in the Town's judgment, will be in its best interests, whether or not it is the lowest dollar proposed.
- The Town of Deep River may amend or cancel this RFP prior to the due date and time, if it deems it to be necessary, appropriate or otherwise in the best interest of the Town of Deep River. Failure to acknowledge receipt of amendments, in accordance with the instructions contained therein, may result in a proposal not being considered.
- The Proposer must certify that the personnel identified in its response to this RFP will be the persons actually assigned to the project.

- The Contractor is required to secure all permits from the Town and submit an insurance certificate naming Deep River as an additional insured. \*\*\*See insurance requirements attached hereto as Exhibit C.\*\*\*
- Prior to submitting a bid, the contractor is responsible for examining existing conditions and available supporting documents which may reasonably affect their work on the project.
- If the contractor would like to view the existing conditions, said request may be made through the First Selectman's Office.
- Any costs and expenses incurred by Proposers in preparing or submitting the proposal are the sole responsibility of the Proposer.
- A Proposer must be prepared to present evidence of experience, ability, and service.
- No additions or changes to the original proposal will be allowed after submission.
- A list of municipal references needs to be provided with proposals along with a list of relevant equipment the candidate owns to ensure the requirements of the project are met (see exhibits D and E).

### **PROPOSAL REQUIREMENTS:**

Proposals must be submitted in sealed envelopes or packages marked “**PAVING – RFP**” and addressed to ATTN:

Town of Deep River  
Office of the First Selectman  
174 Main Street  
Deep River, CT 06417

Telephone: 860-526-6020, option 1

Email: [Firstselectman@deepriverct.](mailto:Firstselectman@deepriverct.us)

[us](http://www.deepriverct.us)

Website: [www.deepriverct.us](http://www.deepriverct.us)

Proposals submitted via facsimile or email will not be accepted.

Proposals will be opened publicly on April 26, 2024 @ 12:00pm.

Any questions regarding this work are to be in writing/email and directed as above for circulation to and response by a representative of the Town of Deep River. Responses will be sent via email to all interested persons.

DEEP RIVER IS AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

## Exhibit A

**Per the Traffic Authority for the Town of Deep River (First Selectmen or his designee) the following shall be required for said construction project.**

Police Required for traffic control\_\_\_\_\_YES\_\_\_\_\_.

Number of Officers Required for traffic control\_\_\_\_\_2\_\_\_\_\_.

Certified Flaggers Required\_\_\_\_\_NO\_\_\_\_\_.

Number of Certified Flaggers required\_\_\_\_\_0\_\_\_\_\_.

***\*\* Refer to the attached Extra Duty Police Services Form for the current Extra Duty Rate \*\****

# EXHIBIT B

## Deep River Police – Resident Trooper's Office

### Request and Agreement for Extra Duty Police Services

*This form will be completed:*

- By all individuals, organizations, corporations, or companies requesting extra duty police services.
- In conjunction with any tent or Temporary Liquor Permit Application and submitted at least 30 days prior to the event.
- For any event of Town property with 100 persons or more and submitted at 30 days prior to the event.
- Any parade on a public street and submitted at least 30 days prior to the event.

The \_\_\_\_\_ of

Billing Address: \_\_\_\_\_  
Number & Street Town/City State Zip Code

**Requests the following police services:**

☐ Community parade services

☐ Traffic Control

☐ Security

☐ Crowd Control

☐ Other

Type & Name of Event: \_\_\_\_\_

Location: \_\_\_\_\_

Date(s) of Event: \_\_\_\_\_ Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_

Anticipated number of people attending: \_\_\_\_\_ Number of officers requested: \_\_\_\_\_

***I understand and agree to the following:***

1. Extra Duty rate is \$90.00 per officer per hour. Includes vehicle.
2. Fees will be charged for a minimum of **four hours per officer**.
3. **Four hour minimum** applies for cancellation with less than 24 hour notice. Call **860-526-6020** for all cancellations.
4. **Payment of fees shall be within 15 days of billing.** The Town of Deep River shall have the right to recover all costs of collection of any unpaid bill, including reasonable attorney fees.
5. Extra duty assignments are subject to collective bargaining agreements and the applicant may not request a specific officer.
6. Any extra duty assignments not filled by Deep River Police may be filled by State Police. **State Police Extra Duty will be charged at the prevailing State rate for the specific Trooper assigned.**
7. In accordance with CGS 7-284, the First Selectman, or his representative may require additional personnel, the expense of which will be borne by the individual, organization, corporation or company.
8. At the discretion of the First Selectman, fees for community parades conducted by non-profit groups may be waived. Further information may be required of any applicant before approval.

Telephone #: \_\_\_\_\_ Fax: \_\_\_\_\_

I would like the application response: ☐ faxed; or ☐ mailed to me

Your request has been: ☐ denied ☐ approved

Your request has been modified to require \_\_\_\_\_ additional officers.

Your request conforms with community parade standards and fees are waived ☐.

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

First Selectman

## EXHIBIT C

**Minimum Insurance Requirements.** The selected contractor shall agree to maintain in force at all times during which services are to be performed the following coverage placed with a company or companies licensed to do business in the State of Connecticut:

General Liability*	Each Occurrence	\$1,000,000
	General Aggregate	\$2,000,000
	Products/Completed Operations Aggregate	\$2,000,000
Auto Liability*	Combined Single	\$1,000,000
	Limit Each Accident	
Umbrella* (Excess Liability)	Each Occurrence	\$1,000,000
	Aggregate	\$1,000,000
Professional Liability*	Each Occurrence	\$1,000,000
	Aggregate	\$1,000,000

\*The Town of Deep River shall be named as “Additional Insured.” Coverage is to be provided on a primary, noncontributory basis.

Workers’ and Employers’ Liability	WC Statutory Limits	
	EL Each Accident	\$500,000
	EL Disease Each Employ	\$500,000
	EL Disease Policy Limit	\$500,000