



"The Deep River Public Library strives to be the welcoming heart of our Town where all come to learn, discover, create and connect. Our mission is to provide opportunities to enrich the lives of our community members in a safe and welcoming environment"

**Deep River Public Library Board of Trustees Meeting
Monday, November 13, 2023
Minutes**

Members Present: Linda Hall, Lori Lenz, Kim Olson, Linda Zimmer, Alexa Jamieson
Absent: Pat Risinit, Stephanie Award

Linda Hall called to order meeting at 7:04

Audience of Citizens- None

On motion made and seconded the Trustees voted unanimously to approve the minutes of Monday, October 16, 2023,

- Discussion: Suggestion to add a copy of minutes to the Trustees meeting packet information.

On motion made and seconded the Trustees voted unanimously to approve the Treasurer's report for Liberty and Citizens bank.

- Kim Olson reported money from LaPlante donation will be in the Liberty Bank Money Market account.
- Citizen's Account: Susan will communicate with new town Financial Director to help streamline accounting presentation.

5. Correspondence-

- Passed a thank you card around from Pat for flowers received at last meeting.
- Susan will send a Thank You to the LaPlante estate for the generous donation.

6. Library Director's Report

- Trustees reviewed Monthly Stats, Book Clubs and Programs.
- Circulation Desk is almost ready to be installed. Donated plexi glass will be added.
- Security Camera s will be added that were approved at last meeting
- Susan updated Trustees on LaPlante's donation with the stipulation books be non-fiction. Many new travel books have been added that honor his love of travel as well as other nonfiction with more still to add.

Committee Assignments – No updates but Linda asked members to review and think about

where what committee they would like to join as we will reassign at next meeting.

Budget: S. Rooney, L. Hall, and K. Olson

Exhibits: L Lenz,

Hospitality:

House & Grounds: K.Olson, L. Zimmel

Personnel: S. Rooney, A. Jamieson

Policy: S. Rooney, and L. Hall

Publicity: A. Jamieson

Technology: S. Rooney

8. Old Business

Reviewed Five Strategic Year Plan:

- Under Facilities trustees will look to create a committee that can address needs and use. Linda undated Trustees on Building Inspectors concerns with agreement need to remove front door drop box for safety. Will look for alternatives for appropriate exterior front drop box. Roof repairs and tree trimming will need to coordinate with town. Will await Neighborhood Assistance Grant notification before look to proceed with window repairs. Director also mentioned new carpet needs and gutter inspection.
- Under Technology Trustees discussed having a 5 year rotation for 2 computers/technology yearly. Will address this as part of budgeting for future fiscal years.

Reviewed past ARPA requests and agreed with Director's request to request for a single Privacy Pod. Circulation desk, digital materials and increased programing have all been previously approved.

9.New Business

On motion made and seconded the Trustees voted unanimously to approve the meeting schedule for 2024.

They are: January 8, February 12, March 11, April 8, May 1, June 10, July No Meeting, August 12, September 9, October 21, November 18, December 9

On motion made and seconded the Trustees voted unanimously to approve the policy/ Child and Minor Patrons with the removal of line stating "Children under the age of 9.... " as felt keeping to State Statue 53-21a-c that using age 12 was appropriate.

Discussed that we have a Zoom account should we want to use that for meetings in future. No action taken

On motion made and seconded the Trustees voted unanimously to appoint Lori Lenz as the Nomination Committee for the Election of Officers 2024

10. Meeting Adjourned at 8:03

Next meeting Monday, December 11, 2023