



**Deep River Public Library  
Board of Trustees Meeting  
Monday, September 12, 2022  
7 pm at the Library  
Minutes**

**Present:** Linda Hall, Alexa Jamieson, Lori Lenz, Kim Olson, Pat Risinit, Susan Rooney, Kathryn Russell, Linda Zimmel

**Absent:** Stephani Award

**Guests:** Patrick McGlamery

**1. Call to Order:** The meeting was called to order at 6:56

**2. Audience of Citizens:** None

**3. Approval of Minutes:** Minutes from the August 8, 2022 meeting were unanimously approved.

**4. New Era Launch and Genealogy Program:** Patrick McGlamery, former UCONN Map librarian and professor spoke about the efforts he is leading to create a Deep River digital library. To date, the Town's annual reports have been scanned and entered along with Town historical and architectural resources. These resources can be viewed at <https://ctdigitalarchives.org/isadora/object/140066%3ADeepRiver>. Also included in the presentation were historical anecdotes about the origins of the Deep River Public Library.

**5. Treasurer's Report:** Linda Hall reported on current finances of the library. Discussion ensued regarding if and how funds should be moved from the Liberty (donations, etc.) account into the checking account. It was determined that funds should be moved to the checking account on an "as needed" basis. Linda will check to see if any additional auditing protocol needs to be followed. The Treasurer's Report was unanimously approved.

**6. Correspondence:** None

**7. Library Director's Report:** Susan Rooney reviewed the library stats for the

month of August and expressed satisfaction with the numbers. A calendar listing events and discussions for the month of September was distributed. It was noted that the security camera is installed and operating. A request for two additional cameras was made. There was unanimous approval to purchase two additional cameras, with the cost not to exceed \$1,000 total.

**8. Committee Reports and Assignments:** None

**9. Old Business:** There was a request for an update on the status of the ARPA fund proposal. Susan Rooney will contact the Selectman Office for an update.

**10. New Business**

- **Material Selection Policy:** The verbiage was updated by unanimous approval as follows:
  1. "All library materials are chosen for the educational, informational and recreational needs of the Deep River community and are reflective of the community and current library usage patterns. Selections must be tolerant, unbiased, and objective to all points of view. Materials will not be excluded because of race, nationality, sexual orientation, or the social, political, or religious views of the author. Choices will not be influenced by the beliefs of any individual or group.

The Deep River Public Library endorses the principles documented in the American Library Association's Bill of Rights, Freedom to Read Statement, Freedom to View Statement, Code of Ethics, and Core Values of Librarianship Statement. Any request to remove materials from the library collection must be made in writing, using the "Request for Reconsideration" form. The form must be presented, in person, to the Library Board of Directors at their regularly scheduled meeting.

The responsibility of selection rests with the Library Director, Library staff and the Library Board of Directors. Final decisions rest with the Library Director. Reputable selection aids will be used, including general reading lists, special bibliographic magazines and professional library journals."

- **Request for Reconsideration Form:** It was determined by unanimous approval that the following change would be made to the Request for Reconsideration Form: The title of the form will include an asterisk. The footnote to this asterisk will read: "\*NOTE: Available to Deep River residents"

- **Challenge Process:** A 5-step process was discussed and received unanimous approval:
  1. Staff to speak directly with the individual
  2. If this does not solve the problem, staff will refer the individual to the Librarian
  3. If discussion with the Librarian does not diffuse the situation, the Librarian will give the individual the Request for Reconsideration form
  4. The individual will present their concern in person at a Library Board meeting.
  5. The Board President will thank the individual, stating that the Board will respond with a decision within 5 days
- **Code of Conduct:** There was unanimous approval that the only change to the current Code of Conduct was to rename it: "Patron Code of Conduct"
- **Public Comments at Board Meetings:** Review and discussion of the Public Comments at Board Meetings Policy will occur during the October meeting.
- **Strategic Planning Workshop:** All were reminded of the upcoming Strategic Planning Workshop: Wednesday, September 28th, 5 - 9 pm.

**11. River Valley Artists:** It was determined that Lori Lenz will be the liaison to the River Valley Artists as they continue to brainstorm possible exhibit and program development with the DRPL.

**12. Adjournment:** The meeting was adjourned at 8:43 pm.