



**Deep River Public Library
Board of Trustees Meeting**
Monday, October 17, 2022
7 pm at the Library
Minutes

Present: Linda Hall, Stephani Award, Alexa Jamieson, Lori Lenz, Kim Olson, Pat Risinit, Susan Rooney, Kathryn Russell, Linda Zemmel

Absent: Lori Lenz

1. Call to Order: The meeting was called to order at 7:00 p.m.

2. Audience of Citizens: None

3. Approval of Minutes: Minutes from the September 12, 2022 meeting were unanimously approved.

4. Treasurer's Report: The Treasurer's Report was reviewed and unanimously approved.

5. Correspondence: None

6. Library Director's Report: Susan Rooney reviewed the library stats for the month of September and expressed satisfaction with the numbers. A calendar listing events and discussions for the month of October was distributed. There was discussion of a recently announced State Grant Program. Susan Rooney will reach out to the State Library Association to clarify 2022 deadlines for grant submission.

7. Committee Reports and Assignments: None

8. Old Business:

- **Public Comment Statement:** Verbiage for a Public Comment Policy Statement was reviewed and finalized with unanimous approval as follows:

"Under the item titled "audience of citizens" on each month's agenda, the public may address the Board. The Board asks that you limit comments to 3 minutes. If you share a common topic with others, we encourage the use of a single spokesperson for the group."

As the intention of the audience of citizens is for the Board to listen to you, the Board may not respond immediately to your questions. Please don't take this as a sign of disinterest. The Board may not yet have discussed the topic or taken a position on the matter.

We encourage written input to the Board prior to your meeting attendance in order to increase our understanding. Upon request, letters can be read at the meeting as long as they focus on issues or policies and not people.

While we value your input, please note that the Library Board meeting is a "Meeting in Public" and not a "Public Meeting." We appreciate your helping us accomplish our agenda in a timely and effective manner."

9 New Business

Strategic Plan Discussion: Additional discussion of the Strategic Plan elements identified at the 9/28/22 Planning Workshop. It was determined that Susan Rooney would reach out to the State Library Association for recommendations of architects experienced in library design, and that Linda Hall would connect with the Town's Selectmen before year end to explore possible funding for an architectural design for the library. The strategic content will be refined and discussed for final approval at the November Board meeting.

2023 Meeting Schedule: A schedule of dates for 2023 Board meetings was reviewed and unanimously approved.

10. New Business

- Holiday Party It was determined that the concept of a holiday party and the giving of the Jim Davis Service Award would be discussed and determined at the November Board meeting
- Garden Club Update: It was determined that Pat Risinit would follow up with the Garden Club to find out what are the next steps in the work they are doing with UConn in the Library back outdoor area.

12. Adjournment: The meeting was adjourned at 7:58 pm.