

**Town of Deep River**  
**Parks & Recreation Department**  
Currently recruiting for the following summer positions

**2024 Youth Summer Camp-**

Summer Camp runs tentatively from Monday, June 17<sup>th</sup> through Friday, August 09<sup>th</sup>, 2024, M-F. No camp on Thursday, July 4<sup>th</sup>. Please see job descriptions for minimum availability requirements.

**CIT (Counselor-in-training):** The CIT program is a volunteer program designed to give participants experience working at a summer camp. CITs will be assigned to shadow a counselor and work directly with a group of children. CITs will go to program areas with their group, swim with campers, assist with running special activities, and help with pick up time. The primary goals of the program are to help volunteers develop as leaders, teachers and positive role models, and to understand what goes into making camp an unforgettable experience for the young people in our care. CITs must enjoy working with children, be willing to take initiative and work hard, display outstanding character, and be enthusiastic, creative, self-directed learners. Position requires demonstrating patience and fairness while working closely with campers to insure that their camp experience is fun, rewarding and safe. CIT's must abide by the rules and regulations set forth in the staff handbook. Preference will be given to Deep River Residents.

**Volunteer Hours:** Monday-Friday 8:15--3:30 PM; Hours may vary slightly due to early camp option and weekly field trip; CIT's have the option to attend the weekly full day field trips. Half Day options are available.

**Volunteer Commitment:** Must be able to commit to a minimum of **three out of the eight weeks**, June 17- August 09. It is preferred that they be consecutive. Please indicate which weeks you are available on the application. Also, candidates must be available to attend a mandatory staff training session on Monday evening, June 3, 2024.

**Eligibility:** Open to 14 to 17 year olds who have completed eighth grade.

**Camp Counselors:** Two categories are identified-Senior Counselors and Junior Counselors.

**Junior Counselors:** Ideal candidates for junior counselor will have a minimum of two years' experience as a Counselor in Training (CIT) or previous experience as a camp counselor. The person in this position must be able to move about in both indoor and outdoor conditions. The person must have good communication skills and recognize the needs of the campers in their care. The ideal candidate will be at least 16 years or entering the 11<sup>th</sup> grade. All staff is expected to be positive role models for the campers and participate in the daily camp activities. Staff is also expected to contribute program ideas, be flexible, maintain a positive attitude, have patience, display fairness, be on time, be willing to help with clean-up duties when needed and abide by the rules and regulations set forth in the counselor handbook. **Applicants must have current first aid and CPR training.**

**Senior counselors:** In addition to the requirements above, candidates for senior counselor must have 3 or more years serving in the role of CIT/Junior Counselor. The ideal candidate will be at least 18 years old or a high school graduate.

All staff will be required to attend mandatory staff training on Saturday, 6/1 and Monday, 6/3, details TBD.

Counselors are required to be available, at a minimum, for at least 6 weeks of the summer camp session.

Preference will be given to Deep River Residents. Counselors are paid positions. Hourly rate is based on number of years of experience.

**Senior Counselor Hours:** Monday-Friday approx. 8:00-3:45PM; Hours may vary slightly due to early camp option and weekly field trip.

**Junior Counselors:** Monday-Friday (approx.8:00-3:45PM); other shift options will be offered as available.

**Counselor Commitment:** Must be able to commit to a minimum of six out of the eight weeks, June 19- August 11. Please indicate which weeks you are available on the application. Also, must be available to attend a mandatory staff training session on Saturday 6/1/24 as well as Monday, 6/3/24, details TBD.

**Eligibility:** Open to 16 year olds, (who are entering at least 11<sup>th</sup> grade) to 23 year olds.

# Town of Deep River Parks & Recreation Department

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## **2024 Park Staff**

**Lifeguards- Plattwood Park-** Life guard positions require a valid & current American Red Cross Lifeguard Certification as well as Red Cross Life guard waterfront certification. Certification in First Aid & CPR is also required. This person is responsible for the effective and safe operation of Plattwood Park Beach when the public or summer youth camp is at the park. Lifeguards may work 3-5 days a week depending on the schedule of the camp or other events at the park. Lifeguards may also serve as gate guards when not scheduled at the beach front. Lifeguards must work in pairs so the schedule above may be impacted if additional qualified personnel are not available. Ideal age is 16 years old.

**Essential Duties for Plattwood Lifeguards:**

- Monitor activities in the park's swimming area to prevent accidents & provide assistance to swimmers; caution swimmers of usage areas.
- Ensure the safety and well-being of the park patrons by observing and enforcing all rules and regulations governing the Town's Plattwood Park.
- Provide assistance to the park patrons by calling 911, the Deep River Police, the Deep River First Selectman or the Parks & Recreation Director as you deem necessary.
- Rescue swimmers in danger of drowning and administer First Aid/CPR when needed.
- Maintain order in the swimming area, including the beach at all times.
- Inspect facilities for any dangers and report them to the Director of Parks and Recreation or to the Office of the First Selectman. Inspect First Aid kit and notify P & R Director if supplies are needed.
- Rake the beach daily. Pick-up and dispose of litter at the start/end of work shift.
- Conduct and/or participate in waterfront drills to maintain life guard skills
- Provide thorough life guard accident/incident reports.
- Lifeguard hours will begin June 17<sup>th</sup>.

**Gate Guards-** Town Landing & Plattwood Park. The person in this position is responsible for the effective and safe operation of the Parks from Memorial Day weekend through early September. The person in this position must be able to perform tasks in outdoor conditions and stand for long periods of time. The person must have good communication skills and be able to deal with the public in a positive but firm manner. The position requires on going interaction with others as well as counting money and making change. The ideal candidates at Plattwood will be at least 16 years of age; Ideal candidates for the Town Landing Park will be at least 18 years old. Gate guards must be able to maintain a positive attitude, have patience, display fairness, be on time, and be willing to help with clean-up duties when needed. Gate guard positions will be filled 5-7 days a week, full time, at Plattwood Park weather permitting through Labor Day weekend.

**Anticipated hours:**

@ Town Landing-Mid May-Mid June: Wednesday-Friday afternoons and full days on weekends; Mid-June through Labor Day weekend: 7 days a week 7:30 am -6:00 pm.

@Plattwood-Late May- 5/27, through Mid-June, weekends only. After 6/12, Tuesday through Sunday. Hours vary; typically, 9:00 am -6:00 pm.

**Essential Duties are:**

- Check vehicles for parking permits as they enter the park
- If the vehicle is displaying a parking permit, direct cars into marked parking spaces within the park. At the landing direct trailers and cars to their appropriate areas of the lot; cars to the left, trailers to the right.
- For non-residents (if vehicles do not display a parking sticker); collect a park use fee or a launch fee and issue parking permits
- Make change and Log in vehicle information. Maintain park log books as instructed.
- Check in park visitors who are attending a Parks and Recreation approved gathering by recording license plates.
- Secure the gatehouse before you leave and put away any equipment brought out at the beginning of the shift; @ Plattwood, lock the doors and windows; @ the landing, take notebook, cash and passes with you.
- Maintain financial records and receipts.
- Ensure the safety and well-being of the park patrons by observing and enforcing all rules and regulations governing the Town Landing Park.
- Monitor activities in the park to prevent accidents & provide assistance to lifeguards and patrons, by calling 911, the Deep River Police, the Deep River First Selectman or the Parks & Recreation Director.
- Inspect facilities for any dangers; report them to the Director of P & R or to the Office of the First Selectman.
- Pick-up and dispose of litter at the start/end of work shift.

**Town of Deep River**  
**Parks & Recreation Department**

*Currently recruiting for the following summer positions*

**Concession Stand Personnel-** *This position is at Plattwood Park. The person must have good communication skills and be able to deal with the public in a positive but firm manner. The position requires on going interaction with others as well as counting money and making change. The person in this position may be required to stand for long periods of time. The position requires being able to lift cases of soda, water and other beverages to maintain stock within the shack as well as lifting and bending to restock snack and food items. The ideal candidate must be able to maintain a positive attitude and exhibit patience when dealing with small children and the public at large. This position requires a willingness to keep the shack and the beach area clean by sweeping and picking up garbage. The concession stand attendee is responsible for the effective and safe operation of the snack shack during the hours of operation. Due to Covid safety protocols, the exact schedule of the snack shack has not been established for the 2024 season. The concession stand will not be open if there is inclement weather or if either a lifeguard or gate guard is not on duty. **Candidates should be at least 15 years old.** Preference will be given to Deep River Residents.*

*Essential Duties are:*

- *Maintaining a daily inventory of the food and beverages to ensure that the shack is stocked with cold beverages, ice cream and snacks.*
- *Maintaining a cash box.*
- *Interacting with customers, including small children.*
- *Selling items and counting out correct change.*
- *Ability to reconcile the cash box at close of shift.*
- *Ensure the safety and well-being of the Park patrons by observing and enforcing all rules and regulations governing Plattwood Park.*
- *Monitor activities in the park to prevent accidents & provide assistance to the lifeguards, gate guards and park patrons.*
- *Inspect facilities for any dangers and report them to the Director of Parks and Recreation or to the Office of the First Selectman.*
- *Pick-up and dispose of litter at the start/end of work shift.*
- *Maintain list of snacks/beverages/sundries to be purchased in order to restock shack weekly or as needed.*
- *Secure the snack shack by turning off lights, locking the overhead rolling door covering the shack serving window, putting away any equipment brought out at the beginning of the shift and securing the cash box as instructed.*

***The Town of Deep River is dedicated to Diversity and Equal Opportunity Employment***