



Parks and Recreation Meeting Minutes
Monthly Meeting – November 08, 2023

The Deep River Parks and Recreation Commission held their regularly scheduled meeting on 11/08/2023. The meeting was called to order by Chris Marra at 7:09pm.

Members present were: Nicole Desrosiers, Kristen Olson, Kayla Howard, Suzanne Sutch, Kristen Brennan, David Richards, Chris Marra and Sandra Stroeter and Treasurer Miriam Morrissey. Members absent were: David Berardis, Janet Edgerton, Kevin Crosby, Sarah Kateley, Renee Lamark-Muir, Leslie Sheehan, Siobhan Stack and Brandon Woodcock. P&R Director Carol Jones was also in attendance.

Treasurer's Report presented by Treasurer, Miriam Morrissey,
Motion to accept Treasurer's report made by Kristen Brennan, 2nd the motion by Suzanne Sutch.

Committee Reports:

- Halloween Event Debrief/AAR – Very successful overall with great turn out. Commission identified the need to start the planning process sooner. Date for 2024 will be October 26th. Idea to advertise to tri-town elementary schools next year, drop flyers off to tri-town schools.
- Holiday Stroll Event – 4-7pm on Saturday December 2nd.

Town Hall auditorium has been reserved by PR for December 1st afternoon and December 2nd.

General discussion of games and ideas to make the night fun; decorating competitions, scavenger hunts, games etc.

Commission to meet up and walk around to visit merchants and discuss event and drum up interest next week.

Discussion around food at the event. Commission agreed to try and secure more food trucks/stands

General discussion around timing of parade, tree lighting and flow of the evening.

PR Commission will hand out hot chocolate.

PTO will be organizing games again this year, inside town hall.

Friends of Library will be collecting Letters to Santa again this year.

Carol to confirm Santa.

- Music Festival –
Chris Marra is working to secure talent, production, venue relations and sponsors
Commission to assist further with the arts portion, advertising and logistics of the event.
Need to secure food trucks, crafts, general discussion of vendor fees
General discussion of number of volunteers to try and secure

Adjournment:

Suzanne Sutch made a motion to adjourn. Second by David Richards. The motion passed.
The meeting was adjourned at 9:23pm.

Respectfully Submitted,

Kristen Olson
Acting Secretary